

~~CONFIDENTIAL~~DDA 86-2135
18 December 1986

100-29

MEMORANDUM FOR THE RECORD

SUBJECT: CEAF Board Meeting, 11 December 1986

1. The Central Employee Activities Fund (CEAF) Board met on 11 December 1986. All members of the Board were present as well as OF Advisor, Bob [redacted] OGC Advisor, [redacted] was not in attendance. The agenda for the meeting is attached.

2. The following items are keyed to the attached agenda:

a. Minutes of Last Meeting - Approved as noted.

b. Review Recent Expenditures - Each expenditure was reviewed by the Board. It was agreed that requests for snacks (coffee, donuts, etc.) will be brought before the Board for approval. Some restrictions should be made on these types of activities [redacted]

c. Near-Term Activities

- o OS Report on Emergency Fund Use for CY-86 - [redacted] was advised that OS will provide a report on Emergency Fund expenditures in January. The Board requested that, in the future, OS should prepare an interim report in July and a final report in January.
- o CY-86 Financial Statement - [redacted] advised that he will prepare the statement and will make it available to the Board at the February meeting.
- o Access to CEAF Financial Records - [redacted] advised that he will have access to the records.
- o Updated Declaration of Trust - [redacted] is working on this.

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d. Ideas for CEAF Support

- o OMS Physical Fitness Program [] advised that he had contacted [] is TDY and will canvas domestic and overseas sites for worthy candidate locations. She will prepare a report for the Board in early January.
- o OP Educational Aid Fund - [] contacted [] who was enthusiastic about the CEAF possibly providing grants to the EAF. She advised that the EAF would administer the grants if the Board would provide the criteria. The Board agreed that the criteria would be based on verified financial need and that it would make two grants to the EAF of \$2,500 each.

e. Other?

- o [] passed around three proposals for the Board's consideration. (1) Suggestion from [] for the purchase of a set of solid dumbbells - Proposal was tabled by the Board pending consideration by [] of OMS. [] will send a copy to [] for her comments. [] will advise [] of the Board's decision. (2) Suggestion from [] for the purchase of various recreational items for overseas stations - The Board determined that some of the items were available through the component. [] will determine if these items have been requested from the component and, if the request was denied due to the lack of funds, the Board will reconsider. (3) Suggestion from [] for the Board to sponsor the running of the Smithsonian's film, "The Dream is Alive" - Due to the significant costs associated with his proposal, the request was denied. [] will advise [] of the Board's decision.
- o [] passed around a proposal for the Board's consideration from [] for the use of CEAF funds for an OMS retreat. The Board concluded that this type of activity was handled by other offices through their funds as should this request. [] will advise [] of the Board's decision.

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- o Discussions were held on other uses of the CEAF. Some of the ideas were:

- A guest speaker program (cultural)
- A donation to a charity (e.g., at Christmastime)
- An endowment to the EAF (lump sum)
- A donation or grant to the PSAS of \$2,000-\$2,500

3. The next meeting of the Board is scheduled for 22 January 1987 from 1000-1200 in Room 7D32 Headquarters. An agenda will be forwarded prior to the meeting.



Secretary to the EXA/DDA

Attachment

APPROVED:



EXA/DDA (Chairman)

12/15/86

Date

Distribution:

- Original - CEAF File w/att
- 1 - Each Board Member & Advisor w/att
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AGENDA

Central Employee Activities Fund (CEAF)

Board Meeting of 11 December 1986

Members:

25X1 [redacted] /MSG/OD&E/DS&T [redacted]
25X1 [redacted] C/SS/AF/DO [redacted]
25X1 [redacted] EA/DDA

Advisors:

25X1 [redacted] ALD/OGC
25X1 [redacted] D/ADPP/OF

A. Minutes of Last Meeting

B. Review Recent Expenditures

C. Near-Term Activities

- o OS Report on Emergency Fund Use for CY-86
- o CY-86 Financial Statement
- o Access to CEAF Financial Records
- o Updated Declaration of Trust

D. Ideas for CEAF Support

- o OMS Physical Fitness Program
- o OP Educational Aid Fund
- o New Ideas?

E. Other?

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